



**GRV
BUSINESS MANAGEMENT
ACADEMY, BENGALURU**

GRVBMA/IQAC/01/2023-24

Date: 29/7/2024

CIRCULAR

All staff members are hereby informed that a meeting has been scheduled as follows

Date: 1/8/2024

Time: 2:00 pm

Venue: Conference Room

Agenda:

- Academic Updates
- Upcoming Events
- Any other matter with the permission of chair

Attendance is mandatory, and your active participation is highly encouraged. Kindly be punctual.

For any clarifications, please contact the undersigned.

Jayanthi G

Principal

GRV BMA

Principal

GRV Business Management Academy
Ganganagar, Bangalore

GRV Business Management Academy

Minutes of Meeting

Date: 6/8/2024

A meeting was convened to discuss the following agenda with the IQAC chairperson.

- Academic Updates
- Upcoming Events
- Any other matter with the permission of chair

Attendees:

Sl. No	Name	Designation	Signature
1	Jayanthi G, Principal	Chairperson	Jay G
2	Asst. Prof. Zohra Afreen	Staff Relationship Manager	Zohra Afreen
3	Asst. Prof. Amreen Banu	IQAC Coordinator	Amreen
4	Asst. Prof. Nagraj Kini	Member	N K
5	Asst. Prof. Varsha	Member	Varsha
6	Asst. Prof Subhash G	Member	Subhash
7	Asst. Prof Swathi KR	Member	Swathi KR

1. Academic Updates

Curriculum Progress:

Departments shared updates on timetable schedules, calendar of events and upcoming semester plan

Internal Assessments:

It was decided to conduct internal assessments from 16/9/2024 onwards and 18/11/2024 Staff to ensure timely question paper preparation and evaluation.

Student Feedback:

Faculty to collect student feedback regarding teaching methods and provide suggestions for improvement in the next meeting.

2. Upcoming Events:

Orientation Program

Proposed date: 8th and 9th of September

Lilayam (Inter collegiate Fest)

Proposed Date: 4/10/2024

Committees formed for organizing cultural, logistics, and event coordination.

Workshops/Seminars:

A workshop on "Investment Planning" will be conducted for Faculty and students on 4/11/2024. Faculty to encourage student participation.

3. Other Points Discussed:

Emphasis on punctuality in class schedules and attendance submission.

A suggestion was raised to introduce additional skill development programs for students.

Meeting Adjourned:

The meeting concluded at 4:00 PM, with the chairperson thanking all attendees for their inputs.


Anreen Banu
IQAC Coordinator


Jayashri G
Principal
Principal
GRV Business Management Academy
Ganganagar, Bangalore