

# OBC CELL Annual Report - 2023-24



GRV/SC/ST CELL/04/2023-24

Date-12/09/2024

The OBC Cell for the AY-23-24 was constituted with the following members and with

Asst.Prof Subhash G as its Co-ordinator.

Sl.N	NAME	DESIGNATION
0		
1	Prof.Jayanthi G	Principal, Chairperson
2	Subhash G	HOD, Dept. of Computer Science
3	Asst. Prof Amreen	Asst. Prof Dept. of Commerce and Management
	Banu	
4	Sandya S	Office Adminstrator

The committee members held two meetings in the odd semester to discuss the OBC Cell Composition, nominated members for 2023-24, and planned activities for 2023-24. In the first meeting, it was decided to collect the list of OBC students from the office and assist them with applying for government scholarships announced through NSP and SSP.

#### The OBC student's data for the year -23-24

2023-2024	Total Number Of Students	
I Year	32	
II Year	33	
III Year	28	

Asst.Prof Subhash conducted a session to raise awareness about scholarships and the application process for newly admitted first-year students. Announcements were done accordingly as per the openings of the scholarships both NSP and SSP along with submission deadlines, via public address system.

In the third meeting held in the even semester, the committee concluded the semester's discussions.

No Grievances were received from the OBC students in the academic year regarding any inconvenience caused.



GRV/SC/ST CELL/04/2023-24

Date-10/09/2024

## **OBC CELL - Meeting Notice**

This is to notify that a meeting is scheduled on 12/09/24 in Principal's Cabin at 1 PM. OBC Cell members are requested to attend the meeting without fail.

The agenda for the meeting is as follows.

- 1. Even Semester end closure meeting record.
- 2. AY-24-25 Admissions of the OBC Students.
- 3. Grievances (any)



## **Meeting Minutes - 1**

The meeting was scheduled in Principal's Cabin to discuss the following details.

1. Even Semester 23-24 end closure meeting with happenings record.

#### Deliberations

1. The Meeting began with a formal welcome note by the coordinator. The matters were discussed in order.

2. The information about the National Scholarships and State Scholarship portals and the other sources of scholarships which can be issued were discussed.

- 3. Assistance and documents regarding the same was obtained from Office Assistant, Ms. Sandya S.
- 4. The number of applications submitted so far is 20 for both NSP and SSP.
- 5. The details of the number of OBC students in this academic year as follows.

# Members Present

Sl.no	Name	Designation	Signature
1	Prof.Jayanthi G	Principal, Chairperson	
2	Asst. Prof Subhash G	HOD of Computer Science	
3	Asst. Prof Amreen Banu	Asst. Prof Dept. of Commerce and Management	
4	Asst. Prof Nagraj Kini	Asst. Prof Dept. of Commerce and Management	
5	Sandya S	Office Administrator	



Date:31/02/2024

# **OBC CELL - Meeting Notice**

This is to notify that a meeting is scheduled on 2/3/24 in Principal's Cabin at 1 PM. OBC Cell members are requested to attend the meeting without fail.

The agenda for the meeting-

- 1. Odd Semester end closure meeting
- 2. Scholarships Disbursement details
- 3. Any other Matter with the permission of the chair



## **Meeting Minutes - 2**

The meeting was scheduled in Principal's Cabin to discuss the following details.

1. Even Semester 23-24 end closure meeting with happenings record.

#### Deliberations

1. The Meeting began with a formal welcome note by the coordinator. The matters were discussed in order.

2. The information about the National Scholarships and State Scholarship portals and the other sources of scholarships which can be issued were discussed.

- 3. Assistance and documents regarding the same was obtained from Office Assistant, Ms. Sandya S.
- 4. The number of applications submitted so far is 20 for both NSP and SSP.
- 5. The details of the number of OBC students in this academic year as follows.

# Members Present

Sl.no	Name	Designation	Signature
1	Prof.Jayanthi G	Principal, Chairperson	
2	Asst. Prof Subhash G	HOD of Computer Science	
3	Asst. Prof Amreen Banu	Asst. Prof Dept. of Commerce and Management	
4	Asst. Prof Nagraj Kini	Asst. Prof Dept. of Commerce and Management	
5	Sandya S	Office Administrator	